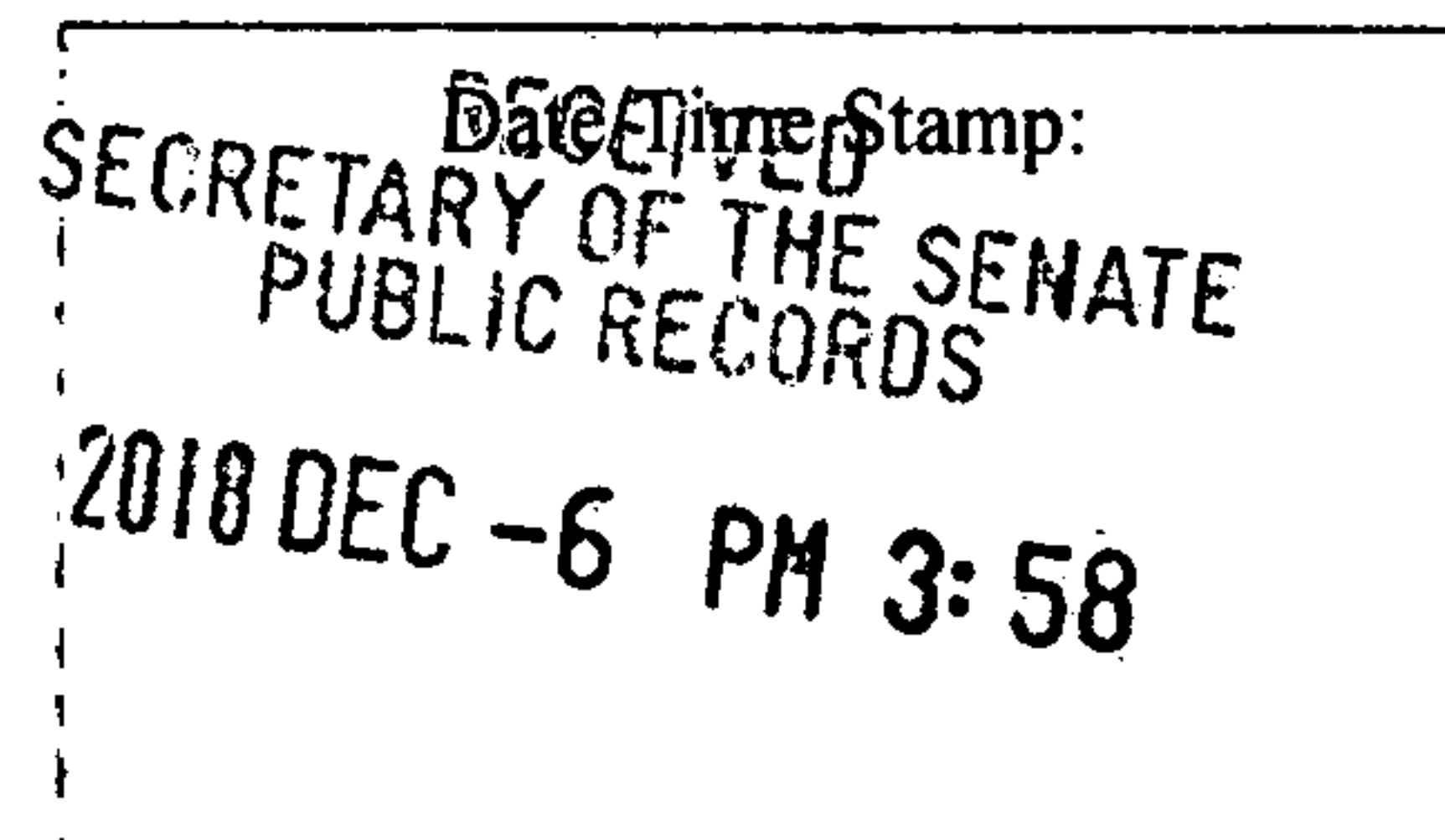


Employee Post-Travel Disclosure of Travel Expenses



Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building**.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): United Nations Foundation

Travel date(s): October 27 - November 3, 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$5,294.72	\$688	\$340.05	\$131 (MALI VISA)

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. *See Senate Rule 35.2(c)(6)*. (Attach additional pages if necessary.):

12-6-2018
(Date)

BLAKE SOUTER
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

12-6-18
(Date)

[Signature]
(Signature of Supervising Senator/Officer)



Peacekeeping Learning Trip to Mali
October 27 – November 3, 2018

All Times Local
+4 hours from Washington, DC

Saturday, October 27 --- Travel

3:05pm Arrive at Dulles International Airport (IAD), check-in for flight
6:05pm Depart IAD via Air France Flight 55

Sunday, October 28 --- Travel/ Bamako

Attire: Casual for travel, business casual for dinner

6:45am Arrive at Charles de Gaulle International Airport (CDG)
9:55am Depart CDG via Air France Flight 520
2:35pm Arrive at Bamako Senou International Airport (BGF)
4:00pm – 4:30pm Transfer to hotel, check-in
4:30pm – 5:30pm Executive Time
Sheraton Hotel
5:30pm – 6:00pm Transfer to U.S. Ambassador to Mali's Residence
6:00pm – 6:45pm Briefing with U.S. Embassy Country Team (Amb, DCM, Pol, Econ, RSO, USAID, DATT) to discuss latest political developments in Mali and provide an overview of U.S. strategic interests and objectives in the country.
U.S. Ambassador to Mali's Residence
6:45pm – 8:00pm Reception with U.S. Ambassador to Mali, MINUSMA leadership, and Diplomatic Corps
U.S. Ambassador to Mali's Residence
Overnight Sheraton Hotel
Hamdallaye, ACI 2000 En face de la Cité Administrative, Bamako
T +223 20 70 52 52

Monday, October 29 --- Bamako

Attire: Business

7:30am – 8:15am	Breakfast <i>Sheraton Hotel</i>
8:30am – 9:00am	<i>Transfer to Cité Administrative</i>
9:00am – 10:00am	Meeting with Secretary-General of Malian Ministry of Foreign Affairs to discuss the U.S.-Mali-UN relationship and opportunities to enhance mutual cooperation. <i>Ministry of Foreign Affairs</i>
10:00am – 11:00am	Meeting with Ben Barka, the Chief of Staff to President Ibrahim Boubacar Keita to discuss how MINUSMA has helped stabilize the country and its work helping organize the recent national elections. <i>Office of the President of Mali</i>
11:00am – 11:15am	<i>Transfer to MINUSMA HQ</i>
11:30am – 12:45pm	Mali Situational Awareness Briefing with JMAC, JOC, Chief of Staff, Force Chief of Staff and Meeting with Senior Leadership Team on MINUSMA strategic objectives and core tasks of the mission, presented by the Strategic Planning Unit. <i>MINUSMA</i>
12:45pm – 1:15pm	Lunch <i>Badala Hotel or MINUSMA cafeteria</i>
1:15pm – 1:30pm	Courtesy Call with Officer-in-Charge Head of Mission
1:30pm – 3:00pm	Moderated conversation with D/SRSG-RC and UN Country Team (UNICEF, UNHCR, WFP, IOM, UN Women, UNFPA) to learn about UN agencies' operations on the ground assisting refugees, providing maternal and prenatal health assistance, and expanding school access for young children. <i>UNDP HQ</i>
3:00pm – 4:00pm	Meeting with Human Rights and Protection of Civilians Section Heads to learn about the UN's work protecting civilians caught in harm's way and how the team monitors, investigates, and reports human rights abuses across the country.

4:30pm – 5:00pm	Transfer to hotel
5:00pm – 6:00pm	Executive Time <i>Sheraton Hotel</i>
6:00pm – 6:30pm	Transfer to dinner
6:30pm – 8:30pm	Dinner with Americans serving in MINUSMA to learn about U.S. perspectives on MINUSMA's mandate and engage with multi-level stakeholders within the mission. <i>Comme Chez Soi</i>
8:30pm – 9:00pm	Transfer to hotel
Overnight	Sheraton Hotel

Tuesday, October 30 --- Gao Field Visit
--

Attire: Field dress.

4:15am – 4:45am	Transfer to BKO airport
6:00am – 8:00am	Flight to Gao <i>BKO</i>
8:00am – 8:15am	Arrival and transfer <i>Gao Airstrip</i>
8:15am – 9:00am	MINUSMA security briefing to instruct delegation on risks and threats against the Gao supercamp and instruct participants in UN-approved safety protocols while on base and in Gao Town. <i>Gao Supercamp</i>
9:00am – 9:45am	Meeting with substantive sections (Head of Office, PAD, POC, JMAC, Human Rights, DDR) to discuss MINUSMA's work advancing political affairs, human rights, and disarming, demobilizing, and reintegrating armed combatants. <i>Gao Supercamp</i>
9:45am – 10:15am	Meeting with Force Sector Commander, UNPOL, and Sector COS to provide an overview of the work of the 3,000 plus peacekeepers stationed in Gao, including recent success and setbacks. <i>Gao Supercamp</i>
10:15am – 11:30am	Meeting with civil society to discuss MINUSMA's work protecting civilians, organizing recent national elections, and

	improvements that could be made as the mission interacts and polices the local population. <i>Gao Supercamp</i>
11:30am – 12:15pm	Lunch discussion with ACOTA-supported (African Contingency Operations Training and Assistance) contingent to discuss Dept. of State-funded training MINUSMA peacekeepers received prior to deployment. <i>Gao Supercamp</i>
12:15pm – 12:30pm	Transfer to Gao Town
12:30pm – 3:00pm	Visit Quick Impact Project and USAID Trust Fund Project to see progress being made in local development and rule of law programs. <i>Gao Town</i>
3:00pm – 3:15pm	Transfer to Camp Castor
3:00pm – 5:00pm	Meeting with Canadian contingent to discuss Canada's recent return to peacekeeping and learn about the contingent's work providing air/medevac assets to the Western forces and peacekeepers stationed in Gao. <i>Camp Castor</i>
6:30pm – 7:30pm	Dinner with Canadian, Dutch, German, and Americans stationed in Gao to learn about their experience working with MINUSMA. <i>Camp Castor</i>
Overnight	Gao Supercamp

Wednesday, October 31 --- Timbuktu Field Visit / Bamako
--

Attire: Field dress

7:00am	Breakfast <i>Gao Supercamp</i>
7:30am	Transfer to Gao airstrip
9:00am – 9:45am	Flight to Timbuktu <i>Gao airstrip</i>
9:45am – 10:00am	Arrival and transfer <i>Timbuktu airport</i>

10:00am – 10:15am	MINUSMA Security Briefing to instruct delegation on risks and threats against the Timbuktu supercamp and instruct participants in UN-approved safety protocols while on base and in Timbuktu town. <i>Timbuktu Airport</i>
10:15am – 10:30am	Transfer to Timbuktu Town
10:30am – 1:30pm	Visit the Timbuktu Mosque, which was rebuilt with support from UNESCO after being defaced by jihadists, and meet with the local Imam to learn about how UN peacekeepers are protecting the local population. <i>Timbuktu Town</i>
1:30pm – 1:45pm	Transfer to Timbuktu Supercamp
1:45pm – 3:15pm	Detailed Briefing by Timbuktu Head of Office on progress being made diplomatically engaging with regional armed combatants, former rebel fighters, and more. <i>Timbuktu Supercamp</i>
3:00pm – 3:45pm	Briefing by U.S. soldiers attached to Timbuktu supercamp on presence of armed groups in the area, ongoing threats, and logistical challenges.
3:45pm – 4:30pm	Briefing by UN Mine Action Service on work being done to identify and dispose of roadside IEDs
4:30pm – 4:35pm	Transfer to airport
4:35pm – 5:00pm	Debrief about Gao and Timbuktu field visits, await departure. <i>Timbuktu airport</i>
5:00pm – 6:30pm	Flight to Bamako <i>Timbuktu airport</i>
6:30pm – 7:00pm	Transfer to hotel
7:00pm	Dinner <i>Sheraton Hotel</i>
Overnight	Sheraton Hotel

Thursday, November 1 --- Bamako

Attire: Business

8:00am – 8:45am	Breakfast <i>Sheraton Hotel</i>
9:00am – 10:00am	Meeting with Danilson Lopez, UN Mediator to discuss the Algiers Process and work being done to achieve and implement the Agreement for Peace and Reconciliation in Mali. <i>Sheraton Hotel</i>
10:00am – 10:30am	Transfer to Deputy Chief of Mission (DCM) Residence
10:30am – 11:30am	Meeting with signatories of the Agreement for Peace and Reconciliation in Mali to gain a perspective from former armed group leaders on progress being made in achieving a sustainable, inclusive peace in Mali, particularly in the north of the country. <i>DCM Residence</i>
11:30am – 11:45am	Transfer to Mali Ministry of Reconciliation
11:45am – 12:30pm	Meeting with the Minister of Reconciliation to discuss the Malian government's perspective on the Algiers Process and ongoing sources of conflict in the country. <i>Mali Ministry of Reconciliation</i>
12:30pm – 1:00pm	Transfer to Bamako Kitchen
1:00pm – 1:45pm	Lunch <i>Bamako Kitchen</i>
1:45pm – 2:00pm	Transfer to Sheraton Hotel
2:00pm – 2:45pm	Meeting with staff from the Office of the High Commissioner for Human Rights to learn about the human rights monitoring and training work they are doing with the G5 Sahel. <i>Sheraton Hotel</i>
2:45pm – 3:15pm	Meeting with the Special Adviser to the SRSG on the G5 Sahel to discuss the goals of the G5 Sahel and how the UN and U.S. can help Mali, Niger, Burkina Faso, Mauritania, and Chad coordinate their transnational military operations. <i>Sheraton Hotel</i>
3:15pm – 4:00pm	Meeting with Commanders of the G5 Sahel to learn about the force's security mandate, zone of operation, successes, and setbacks. <i>Sheraton Hotel</i>

4:00pm – 4:30pm	Transfer to the Embassy of Algeria in Bamako
4:30pm – 5:15pm	Meeting with Algerian Ambassador to Mali on Algeria's role in supporting the peace agreement and how Algeria works with MINUSMA. <i>Embassy of Algeria</i>
5:15pm – 5:45pm	Transfer to MINUSMA HQ
5:45pm – 6:15pm	Debrief with MINUSMA OIC on major takeaways thus far. <i>MINUSMA HQ</i>
7:15pm – 7:30pm	Transfer to dinner
7:30pm – 9:00pm	Dinner <i>Le Loft</i>
Overnight	Sheraton Hotel

Friday, November 2 --- Bamako

Attire: Business casual for meetings, casual for travel.

8:00am – 9:00am	Breakfast <i>Sheraton Hotel</i>
9:00am – 10:30am	Meeting with Independent Observers from the Carter Center to discuss the Algiers Process and work being done to achieve and implement the Agreement for Peace and Reconciliation in Mali. <i>Sheraton Hotel</i>
10:30am – 11:00am	Transfer to Office of the Delegation of the European Union to Mali
11:00am – 1:00pm	Meeting with the EU Representative to Mali, the EU Training Mission in Mali, EUCAP, and EU Representative to the Sahel to discuss the EU's work training and rebuilding the Malian Army (FAMA), their development investments, and EU-led efforts to stabilize the country. <i>Office of the Delegation of the European Union to Mali</i>
1:00pm – 1:15pm	Transfer to lunch
1:15pm – 1:45pm	Lunch <i>Suokothai</i>
1:45pm – 2:00pm	Transfer to the Embassy of France in Bamako

2:00pm – 3:30pm	Meeting with French Political Advisor and the Commanding General of Operation Barkhane (the French Forces leading ongoing anti-insurgent operations in the Sahel) on French military objectives in Mali. <i>Embassy of France</i>
4:30pm – 5:00pm	Transfer to Sleeping Camel
5:00pm – 7:00pm	Dinner and debrief with delegation participants on lessons learned, after-trip action items, and more. <i>Sleeping Camel</i>
7:00pm – 8:00pm	Pack, get ready for airport <i>Sheraton Hotel</i>
8:00pm	Depart for the airport <i>Sheraton Hotel</i>
11:05pm	Depart on Air France 521 <i>BKO</i>

Saturday, November 3 --- Travel
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5:40am	Arrive in Paris (CDG)
1:40pm	Depart Paris on Air France 54
5:30pm	Arrive in Washington

United States Senate

SELECT COMMITTEE ON ETHICS

October 19, 2018

Blake Souter
Office of Senator Tim Kaine
United States Senate
Washington, DC 20510

Dear Mr. Souter:

This responds to your recent correspondence concerning an invitation you received to travel on a fact finding trip to Bamako, Gao, and Timbuktu, Mali, from October 28 to November 3, 2018, sponsored by the United Nations Foundation (U.N. Foundation). The U.N. Foundation certified to the Select Committee on Ethics (the Committee) that it will pay the *necessary expenses*¹ related to the travel and that it is neither a lobbyist, nor lobbying firm, nor agent of a foreign principal, and it is not otherwise acting as a representative or agent of a foreign government. The U.N. Foundation has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist will accompany you at *any point throughout your trip*.²

Based on information and materials available to the Committee, and assuming the **actual** travel and travel-related expenses conform to the information and materials you provided, it appears that the proposed payment or reimbursement of necessary expenses for this trip **may be accepted** under relevant Senate Rules and the Committee's *Regulations and Guidelines for Privately-Sponsored Travel*, so long as at the time of the payment or reimbursement, the U.N. Foundation is neither a registered lobbyist nor lobbying firm under the Lobbying Disclosure Act of 1995, nor an agent of a foreign principal under the Foreign Agents Registration Act (and is not otherwise acting as a representative or agent of a foreign government), and provided the travel and all required documents are disclosed to the Secretary of the Senate in accordance with the provisions of Senate Rules 34 and 35.

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel*

¹ The term "necessary expenses" has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

² The term "any point throughout your trip" has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 2.

Certification Form, and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately-Sponsored Travel**.

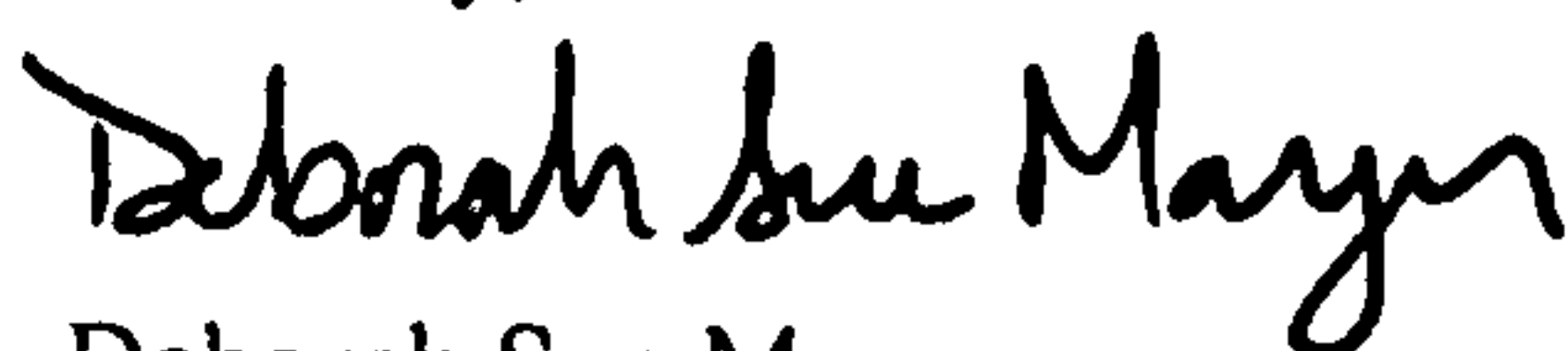
The Committee has determined that § 501(c)(3) non-profit organizations that are classified as private foundations, as opposed to public charities, may not pay for transportation from the United States to a foreign country.³ However, the U.N. Foundation represented to the Committee that it is a § 501(c)(3) public charity, as opposed to a private foundation, pursuant to the Internal Revenue Code.⁴

Please be advised that the United States Constitution prohibits the acceptance of any gift, including a meal, from a foreign government without the consent of Congress. In the Foreign Gifts and Decorations Act (FGDA), Congress consented to the acceptance by federal government officials of: (1) gifts of minimal value and (2) travel or the expenses for travel taking place entirely outside the United States, from a foreign government (which includes those acting as a representative or agent of a foreign government).⁵ The Senate has defined minimal value as \$100 or less. Further, pursuant to FGDA, there are certain reporting and procedural requirements that are imposed upon Members, officers, and employees who accept gifts from a foreign government. Please review the Committee's "Dear Colleague" letter of January 16, 2018, setting forth the items to be included in filing that report.

Finally, Senate Rule 34 requires a reporting individual,⁶ on his or her Financial Disclosure Report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed \$390 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,



Deborah Sue Mayer
Chief Counsel and Staff Director

Enclosure: Travel Checklist

³ See 26 U.S.C. § 4941 et seq. Section 501(c)(3) of the Internal Revenue Code broadly defines non-profit, charitable, tax-exempt organizations. These § 501(c)(3) organizations are then further defined or designated as "public charities" and "private foundations."

⁴ 26 U.S.C. § 501(c)(3).

⁵ 5 U.S.C. § 7342.

⁶ A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 (\$126,148 for CY 2018) or is a political fund designee and is required to file Financial Disclosure Reports.

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC SEP14'18PM 4:03

Name of Traveler: Blake Souter

Employing Office/Committee: Senator Tim Kaine

Private Sponsor(s) (list all): United Nations Foundation

Travel date(s): Sunday, October 27 - Saturday, November 3

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Bamako and Gao, Mali

Explain how this trip is specifically connected to the traveler's official or representational duties:

This trip will specifically help improve my understanding of the diplomatic and national security implications of the Sahel region, an increasing focus of the Senate Foreign Relations and Armed Services Committee, of which Senator Kaine is a member of both. Given the large United Nations Peacekeeping Operations presence in Mali, this trip will allow for the on the ground oversight of a peacekeeping operation budget that must be approved through the Foreign Relations Committee.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

9/14/2018

(Date)



(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

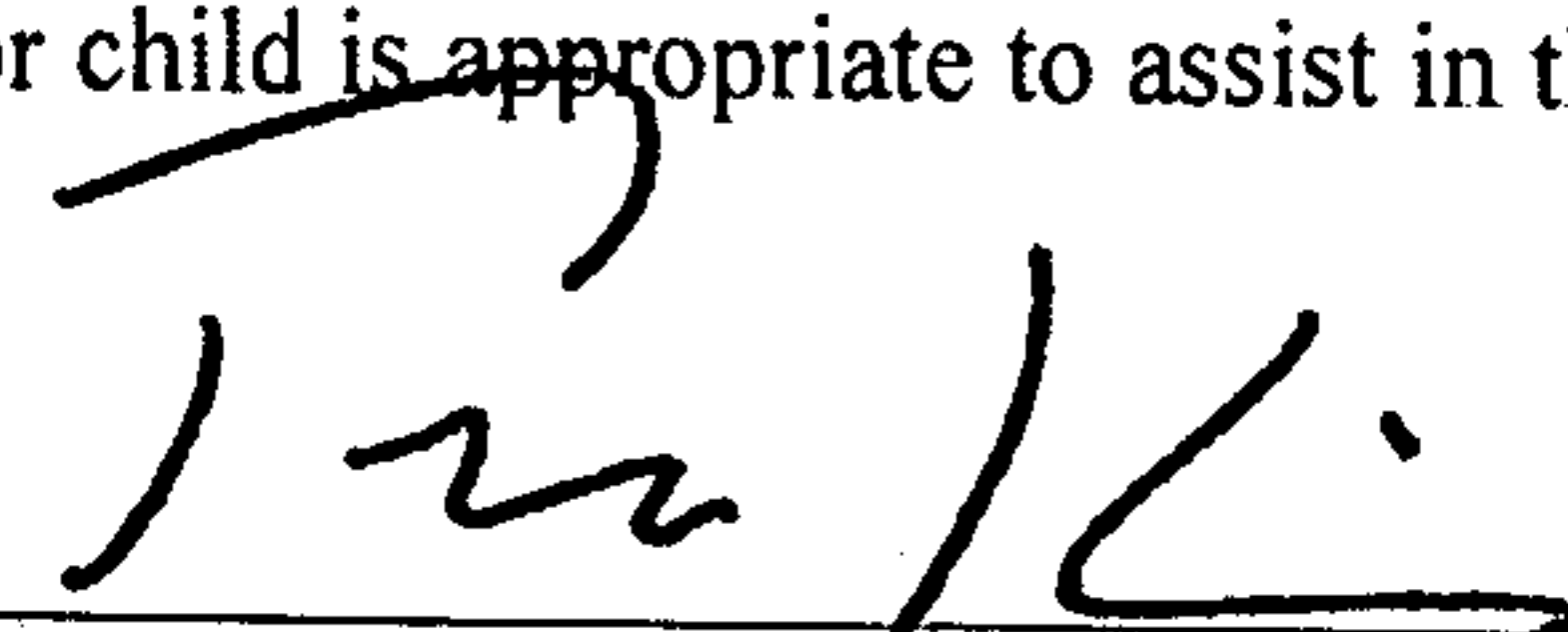
I, Tim Kaine hereby authorize Blake Souter
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

9/14/2018

(Date)



(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): United Nations Foundation
2. Description of the trip: Please see attached.
3. Dates of travel: Saturday, Oct. 27 - Saturday, Nov. 3
4. Place of travel: Bamako and Gao, Mali
5. Name and title of Senate invitees: Please see attached.
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR –
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND –
 - ☐ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND –
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The UN Foundation is the sole sponsor of the trip, organizing all aspects of the program and logistics.

UNF handles all outreach to congressional staff and is the contact for planning purposes.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

Please see attached.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

UNF regularly sponsors congressional learning trips to observe the UN's work abroad. From 2013-2018,

UNF organized trips to Cameroon, Liberia, Haiti, South Sudan, Rwanda, DR Congo, CAR and

Bangladesh, for example. Each trip focused on issues related to global health or peacekeeping.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

UNF regularly hosts/sponsors Capitol Hill briefings, forums, and related events to educate policymakers, businesses, NGOs, and the general public on the UN's role in advancing American interests abroad.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$2600	\$600	\$630	\$131 (Mali visa)

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip involves an event that is arranged specifically WITH regard to congressional participation.

18. Reason for selecting the location of the event or trip

Please see attached.

19. Name and location of hotel or other lodging facility:

Hotel Onomo -- Quartier du Fleuve Entre les rues 305-308 Bamako, Mali

20. Reason(s) for selecting hotel or other lodging facility:

Favorable price, location, and security concerns.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Our daily expenses will be at or below the State Department's 2018 per diem rates for Bamako, Mali

(\$105 for M&IE and \$120 for lodging).

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

The delegation will fly economy or economy plus round-trip from DC to Bamako.

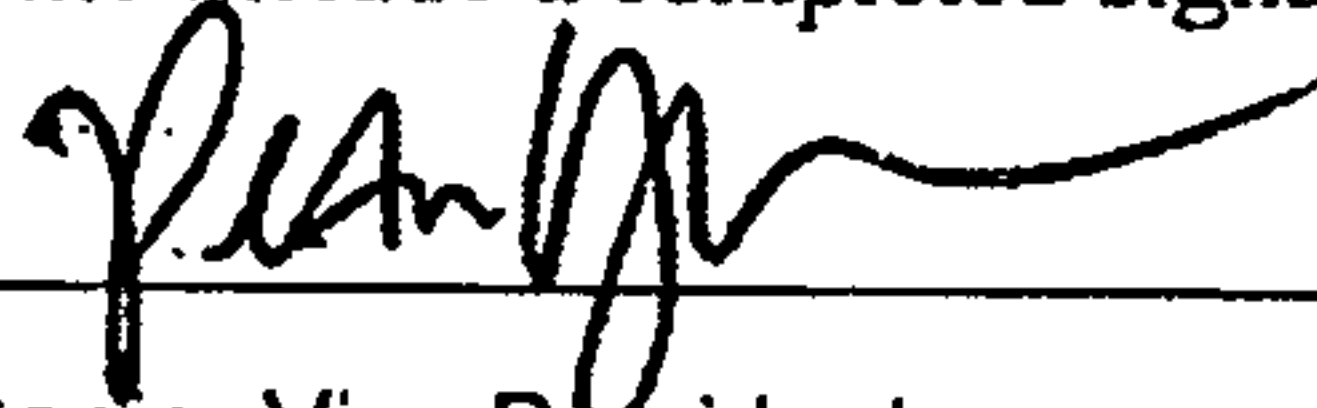
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Peter Yeo, Senior Vice President

Name of Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave NW Suite 300

Telephone Number: 202-887-9040

Fax Number: 202-887-9021

E-mail Address: mspangler@unfoundation.org

UN Foundation Peacekeeping Learning Trip to Mali

Answers to PSTCF Questions 2, 5, 13, and 18

2. Description of the trip:

The UN Multidimensional Integrated Stabilization Mission in Mali (MINUSMA) is one of the UN's largest peacekeeping missions, with over 12,000 troops, police officers, and civilian personnel working in a country roughly the size of Texas and California combined. Over the last five years, MINUSMA has been tasked with supporting efforts to restore Mali's democratic government, constitutional order, and protect civilians following a military coup, a secular rebellion, and an influx of violence initiated by radical Islamic terrorist groups.

In August, the UN helped organize the second democratic presidential election since MINUSMA first deployed in 2013. While there were minor incidents of violence and irregularities during the two rounds of voting, the process was lauded as largely successful and peaceful. As President Boubacacar Keita now begins his second term, the UN will continue providing critically needed security infrastructure, monitoring the implementation of ceasefire agreements, facilitating political reconciliation, and assisting in the integration of displaced persons.

This trip will be an opportunity to see these efforts in action and gain valuable, firsthand updates on the political situation in Mali. While in-country the delegation will conduct site visits and meet with the MINUSMA leadership team, U.S. Embassy leadership team, U.S. servicemembers, Malian authorities, staff from various UN agencies operating on the ground, Western allies (French, German, and Canadian forces), and key members of civil society, providing the delegation with a wide-range of experiences that demonstrate how the U.S. and UN are working together to promote peace and stability in this extremely conflict-ridden region.

5. Name and title of Senate invitees:

Lane Bodian, Foreign Policy Legislative Assistant
Sen. Charles Schumer

Chris Socha, Foreign Policy Advisor
Sen. Jim Risch

Matt Rimkunas, Legislative Director
Sen. Lindsey Graham

Blake Souter, Foreign Policy Legislative Assistant
Sen. Tim Kaine

Maggie McNamara, Clerk
Senate Armed Services Committee

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

UNF works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship, with a particular focus on UN peacekeeping operations. This learning trip provides congressional staff an opportunity to visit the Multidimensional Integrated Stabilization Mission (MINUSMA). The participants will meet with high-level UN and U.S. officials, visit peacekeepers in the field, and learn about ongoing development, governance, and security issues and challenges in the Sahel.

18. Reason for selecting the location of the event or trip:

MINUSMA is one of the UN's most complex peacekeeping missions. With an expansive state-building mandate, a strong focus on supporting Western-led counterterrorism operations, and following the country's second UN-supervised national election, this is a critical moment for both Mali and international stabilization efforts in the Sahel.



September 3, 2018

Mr. Blake Souter
Office of Senator Tim Kaine
Russell Senate Office Building 231
Washington, DC 20510

Dear Blake,

On behalf of the United Nations Foundation, I am writing to invite you to join a Congressional Staff Delegation to learn more about UN peacekeeping and stabilization efforts in Mali on Saturday, Oct. 27 – Saturday, Nov. 3, 2018. As you may know, the UN Multidimensional Integrated Stabilization Mission in Mali (MINUSMA) is one of the UN's largest peacekeeping missions, with over 12,000 troops, police officers, and civilian personnel working in a country roughly the size of Texas and California combined. Over the last five years, MINUSMA has been tasked with supporting efforts to restore Mali's democratic government, constitutional order, and protect civilians following a military coup, a secular rebellion, and an influx of violence initiated by radical Islamic terrorist groups.

Just last month, the UN helped organize the second democratic presidential election since MINUSMA first deployed in 2013. While there were minor incidents of violence and irregularities during the two rounds of voting, the process was lauded as largely successful and peaceful. As President Boubacacar Keita now begins his second term, the UN will continue providing critically needed security infrastructure, monitoring the implementation of ceasefire agreements, facilitating political reconciliation, and assisting in the integration of displaced persons.

This trip will be an opportunity to see these efforts in action and gain valuable, firsthand updates on the political situation in Mali. While in-country we will conduct site visits and meet with the MINUSMA leadership team, U.S. Embassy leadership team, U.S. servicemembers, the U.S. Embassy, Malian authorities, staff from various UN agencies operating on the ground, Western allies (French, German, and Canadian forces), and key members of civil society, providing the delegation with a wide-range of experiences that demonstrate how the U.S. and UN are working together to promote peace and stability in this extremely conflict-ridden region.

Over the last several years, we have organized successful Member and staff learning trips to UN peacekeeping missions in Liberia, Cote d'Ivoire, Haiti, South Sudan, the Democratic Republic of the Congo, and the Central African Republic, each time working hand-in-hand with the UN and the U.S. Department of State to ensure the security and safety of our delegations. Please be assured, this trip is no exception. Space is extremely limited for this trip, so please contact me as soon as possible if you are interested in learning more. Thank you!

Sincerely yours,

A handwritten signature in black ink, appearing to read "Peter Yeo".

Peter Yeo
Senior Vice President
United Nations Foundation



Peacekeeping Learning Trip to Mali
October 27 – November 3, 2018

All Times Local
+4 hours from Washington, D.C.

Saturday, October 27 --- Travel

3:05pm Arrive at Dulles International Airport (IAD), check-in for flight
6:05pm Depart IAD via Air France Flight 55

Sunday, October 28 --- Travel / Bamako

Attire: Casual for travel, business casual for dinner

6:45am Arrive at Charles de Gaulle International Airport (CDG)
9:55am Depart CDG via Air France Flight 520
2:35pm Arrive at Bamako Senou International Airport (BGF)
3:00pm – 4:30pm Transfer to hotel, check-in
4:30pm – 5:00pm Executive Time
Hotel Onomo
5:45pm – 6:00pm Transfer to U.S. Ambassador's Residence
6:00pm – 7:00pm Briefing with U.S. Embassy Country Team
U.S. Ambassador's Residence
7:00pm – 9:00pm Dinner with U.S. Ambassador Folmsbee and Mr. Mahamat Saleh
Annadif, Special Representative of the Secretary-General and
Head of MINUSMA and diplomatic corps in Mali
U.S. Ambassador's Residence
Overnight Hotel Onomo
Quartier du Fleuve
Entre les rues 305-308, Bamako
+236 21 61 00 06

Monday, October 29 — Bamako

Attire: Business

7:00am – 7:45am	Breakfast <i>Hotel Onomo</i>
8:00am – 8:30am	Transfer to MINUSMA HQ
8:30am – 9:00am	Meeting with SRSG Mr. Mahamat Saleh Annadif <i>SRSG Office</i>
9:15am – 10:15am	Mali Situational Awareness Briefing with SRSG, Force Commander, Police Commissioner, Chief of Staff, JAMC/JOC <i>MINUSMA HQ Military Operations Center</i>
10:30am – 11:30am	Meeting on MINUSMA strategic objectives and core tasks with SRSG, COS, Force Commander, Police Commissioner, Protection of Civilians, Political Affairs Division, Civil Affairs, Human Rights Division <i>MINUSMA HQ</i>
11:30am – 12:00pm	Transfer to Bamako Kitchen for Lunch
12:00pm – 1:30pm	Lunch with UN Agencies (UNDP, IOM, UNICEF, WFP, and UNHCR) to discuss their recent successes and ongoing challenges <i>Bamako Kitchen</i>
1:30pm – 2:00pm	Transfer to Government Meetings
2:00pm – 3:00pm	Meeting with the Malian Ministry of Foreign Affairs to discuss UN, U.S. and Mali relations and opportunities for enhanced partnership <i>Mali Ministry of Foreign Affairs</i>
3:00pm – 3:30pm	Transfer to Meeting
3:30pm – 4:30pm	Observe UN-led disarmament, demobilization, and reconciliation (DDR) activities and meet with local civil society leaders to receive an update on the progress of these activities. <i>DDR Bamako Field Office</i>
4:30pm – 5:00pm	Transfer to hotel
5:00pm – 6:00pm	Executive Time <i>Hotel Onomo</i>

6:00pm – 6:30pm	Transfer to SRSG Residence
6:30pm – 8:30pm	Dinner Reception and Malian Cultural Program in Conjunction with U.S. Embassy Bamako <i>SRSG Residence</i>
Overnight	Hotel Onomo

Tuesday, October 30 – Gao Field Visit
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Attire: Business casual

6:00am – 6:30am	Breakfast <i>Hotel Onomo</i>
6:30am – 7:00am	Travel to MINUSMA airfield for flight to Gao, Mali
7:30am – 9:30am	Travel to Gao, Mali via UN Flight <i>MINUSMA airfield</i>
9:30am – 9:40am	Military Honors <i>Gao Airstrip</i>
9:40am – 10:15am	Transfer from Gao airstrip to MINUSMA Field Office <i>Gao Airstrip</i>
10:15am – 11:15am	Meeting with MINUSMA Field Office leadership to receive an update on latest threats and successes facing peacekeepers stationed in Gao. <i>MINUSMA Gao Field Office</i>
11:15am – 12:15pm	Tour UN Super Camp in Gao and meet with Canadian UN peacekeepers stationed in Gao. The Canadian Peacekeeping contingent recently deployed to Mali to provide air support to the region. <i>UN Gao Super Camp</i>
12:15pm – 12:45pm	Transfer to Lunch
12:45pm – 2:00pm	Lunch with MINUSMA Contingent Commander <i>UN Gao Super Camp</i>
2:15pm – 3:00pm	Meeting with local tribal leaders to receive input on how MINUSMA is impacting their lives and security. <i>UN Gao Super camp</i>
3:00pm – 3:30pm	Transfer to MINUSMA Airstrip

4:30pm	Depart Gao, Mali <i>Gao Airstrip</i>
6:00pm	Return to Bamako, Mali <i>MINUSMA Airstrip</i>
6:00pm – 6:30pm	Transfer to hotel
7:30pm – 9:00pm	Dinner with Olivier Salgado, Deputy Director of Communications for MINUSMA on the strategic communications plans for the mission <i>Hotel Onomo</i>
Overnight	Hotel Onomo

Wednesday, October 31 — Bamako

Attire: Business

8:00am – 9:00am	Breakfast <i>Hotel Onomo</i>
9:00am – 9:30am	Transfer to MINUSMA
9:30am – 10:30am	Meeting with UN Chief Mediator to discuss progress made implementing the “Bamako Agreement” and remaining challenges achieving stability <i>MINUSMA HQ Conference Room</i>
10:30am – 11:30am	Meeting with Signatories of the Peace Agreement <i>MINUSMA HQ Conference Room</i>
11:30am – 12:00pm	Transfer to Bla Bla Boris for Lunch
12:00pm – 1:00pm	Lunch with Canadian, German, and British Peacekeepers to discuss Western counterterrorism and stabilization efforts throughout the country. <i>Bla Bla Boris</i>
1:00pm – 1:30pm	Transfer to the Ministry of Defense
1:30pm – 2:30pm	Meeting with the Malian Minister of Defense, Mr. Tiemoko Sangare to discuss efforts to bolster the Malian Army’s defense and counterterrorism capabilities. <i>Ministry of Defense</i>

2:30pm – 3:00pm	Transfer to the National Assembly of Mali
3:00pm – 4:00pm	Meeting with the President of the National Assembly of Mali, Mr. Issaka Sidibé to discuss U.S.-Mali relations, gender equality efforts within the Assembly, and ongoing state-building activities. <i>National Assembly of Mali</i>
4:00pm – 4:30pm	Transfer to Barkhane (French Forces)
4:30pm – 5:30pm	Meeting with the French Military Forces to discuss ongoing French-led counterterrorism operations throughout the country. <i>Barkhane</i>
5:30pm – 6:00pm	Return to the Hotel Onomo
6:00pm – 7:00pm	Executive Time <i>Hotel Onomo</i>
7:00pm – 8:30pm	Dinner with the Deputy Special Representatives for MINUSMA, Mr. Koen Davidse (DSRSG for Political Affairs) and Ms. Mbaranga Gasarabwe (DSRSG for Humanitarian Affairs and UN Resident Coordinator) <i>Hotel Onomo</i>
Overnight	Hotel Onomo

Thursday, November 1 – Bougoua Field Visit

Attire: Business casual

7:00am – 8:00am	Breakfast <i>Hotel Onomo</i>
8:00am – 9:00am	Travel to Bougoua (South of Bamako) to see UN field operations that support governance, justice, and reconciliation programs including disarmament and reintegration programs.
9:00am – 9:15am	Meet with local Malian officials who will serve as a guide during our visit. <i>Bougoua</i>
9:15am – 9:25am	Transfer to UNICEF site visit
9:25am – 10:00am	Tour UNICEF Program Facilities <i>UNICEF Bougoua Office</i>

10:00am – 10:30am	Meeting with former combatants that are being reintegrated into the community. <i>UNICEF Bougoua Office</i>
10:30am – 10:45am	Travel to USAID program site
10:45am – 11:45am	Visit local farmers being assisted by USAID to strengthen their crops and growing seasons. <i>Bougoua</i>
12:00pm – 12:30pm	Transfer to site visit Lunch enroute
12:45pm – 1:45pm	Meeting with local civil society organizations supported by the UN on reconciliation projects. <i>Bougoua</i>
1:45pm – 2:30pm	Travel to UNHCR/IOM displacement camp
2:30pm – 3:45pm	Visit UNHCR/IOM displacement camp, meet local Malians displaced by violence in the north. <i>UNHCR/IOM Bougoua displacement camp</i>
4:00pm – 5:00pm	Transfer back to Bamako
5:00pm – 7:00pm	Executive Time <i>Hotel Onomo</i>
7:00pm – 9:00pm	Dinner with a variety of NGOs operating in Mali, including representatives from CARE, Save the Children, World Vision, Mercy Corps, and more. <i>Hotel Onomo</i>
Overnight	Hotel Onomo

Friday, November 2 -- Bamako

Attire: Business

8:00am – 9:00am	Breakfast <i>Hotel Onomo</i>
9:00am – 9:15am	Transfer to Office of the President of the Republic of Mali, H.E. President Ibrahim Boubacar Keita
9:15am – 10:30am	Meeting with the H.E. President Ibrahim Boubacar Keita <i>Office of the President of the Republic of Mali</i>

10:30am – 11:30am	Transfer to MINUSMA.
11:30am – 12:30pm	Meeting on MINUSMA exit strategy <i>MINUSMA Conference Room</i>
12:30pm – 2:30pm	Lunch with U.S. Military & Civilian Personnel serving in MINUSMA to gain an American perspective on U.S. involvement in MINUSMA and discuss major challenges facing the mission. <i>MINUSMA Conference Room</i>
2:30pm – 3:00pm	Travel to meeting with local election officials and UNDP
3:00pm – 4:00pm	Meeting with election officials to discuss the electoral process and UN's role helping organize and secure the two most recent national elections. <i>UNDP Bamako Office</i>
4:30pm – 5:00pm	Travel to hotel
5:30pm – 7:00pm	Dinner and trip debrief with UNF and MINUSMA leadership <i>Hotel Onomo</i>
8:00pm	Depart for the Bamako Senou International Airport (BGF)
11:05pm	Depart BGF on Air France 521

Saturday, November 3 -- Travel

5:40am	Arrive at CDG
1:40pm	Depart CDG on Air France 54
5:30pm	Arrive at IAD